Board of Works and Safety

July 15, 2025

6:00 P.M.

***Minutes***

***Call to Order: Mayor Sam Craig***

**The Board of Public Works and Safety** met on July 15, 2025, at StoneGate Arts & Education Center, 931 15th Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 PM Live Streaming VIA Facebook:www.facebook.com/Bedford.in.gov or VIA YOUTUBE: <https://www.youtube.com@City> of Bedford-812/stream

***Members Present:***

* Mayor Samuel Craig
* Judy Carlisle
* Charlene Hall

**Reading of Minutes**

June 17, 2025-Regular Meeting

July 7, 2025-Special Meeting

* Judy Carlisle made the motion to approve the minutes,
* Charlene Hall seconded the motion.

***All votes were in favor, No one opposed, Approved.***

***New Business:***

1. **Recognition Presentation of Life Saving Award for Officer Zackry Brooking and Officer Taylor Daugherty-Chief Moore.**

* Chief Moore stated that on March 21, 2025, officers were requested to the 300 block of L Street for an infant not breathing and turning blue. Officer Brooking and Officer Daugherty arrived and quickly began providing lifesaving medical aid. After a short time, the infant began coughing and care was transferred to IU Health and Bedford Fire Department upon their arrival. He added that dispatchers are also important relaying important information to the officers. He thanked dispatcher Tonya Taylor-Lind for her work on this call.
* Because of these officers’ quick response, I believe they prevented serious harm to the infant child. A recent follow-up with the family indicated that the infant had recovered and was doing great.
* Mayor Craig thanked the officers for their service on behalf of the citizens of Bedford.

1. **Request Acceptance of Quote for Clean Up, Mill, and Lay Asphalt-Alley Between 17th and 18th Street, L Street and M Street-Misty Adams**

* Flynn & Sons Excavating & Paving, Inc. $6,000.
* Milestone Contractors, L.P.-No Response
* E&B Paving, LLC-No Response
* Misty Adams stated that there was a sewer line repair that has been completed, and the asphalt needs to be repaved.
* Three quotes were solicited with only one response from Flynn & Sons for $6,000.

* Charlene Hall made the motion to approve quote from Flynn and Sons in the amount of $6,000.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of Granicus Software Program Contract Subscription Renewal For Planning & Zoning-Kevin Jones**

* Kevin Jones stated that the software that is used in planning for permits, and code enforcement was purchased by Granicus. Granicus is requiring a three-year contract with an increase in costs.
* 2025-$12,561 (up $400 from 2024) 2026-$13,817.32 and 2027-$15,199.05
* He requested the board approve the contract and continue with the software.

* Judy Carlisle made the motion to approve the agreement with Granicus.
* Charlene Hall seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Acceptance of Quote for New Liner Installation and Floor Drains for Bedford Fire Headquarters-1900 H Street-Brandon Woodward**

* Pipe Solutions-$27,600
* Riverway Plumbing & Mechanical-$28,900
* BLD Services LLC-$43,000
* Bedford Redevelopment Commission 25%-$6,900
* Bedford Board of Works and Safety 75%-$20,700
* Brandon Woodward stated that the fire department headquarters drains in the basement are old and need to be replaced. They have been having issues with them.
* Three quotes were received and the lowest quote from Pipe Solutions is recommended for approval.
* RDC approved to pay 25% of the cost in the amount of $6,900, which would leave a balance of $20,700.
* Charlene Hall made the motion to approve the quote from Pipe Solutions and pay 75% in the amount of $20,700.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Acceptance of Quote for Milling and Paving of Existing Parking Lot-Bedford Fire Headquarters-1900 H Street-Brandon Woodward**

* Flynn & Sons Excavating & Paving, Inc.-$22,650
* Milestone Contractors, L.P.-$22,750
* E&B Paving, LLC-$33,125
* Bedford Redevelopment Commission 25%-$5,662.50
* Bedford Board of Works and Public Safety 75%-$16,987.50
* Brandon Woodward stated that the parking lot behind the fire department headquarters is crumbling, and needs replaced.
* He obtained three quotes with Flynn & Sons being the lowest quote he recommended accepting the quote.
* RDC approved to pay 25% of the cost in the amount of $5,662.50, which would leave a balance of $16,987.50.
* Judy Carlisle made the motion to approve the quote from Flynn & Sons and pay 75% in the amount of $16,987.50.
* Charlene Hall seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Acceptance of Quote for Adding Additional New Parking Lot-Bedford Fire Headquarters-1900 H Street-Brandon Woodward**

* Flynn & Sons Excavating & Paving, Inc.-$27,840
* Milestone Contractors, L.P.-$44,000
* E&B Paving, LLC-$113,200
* Bedford Redevelopment Commission 25%-$6,960.00
* Bedford Board of Works and Public Safety 75%-$20,880
* Brandon Woodward stated that the northeast of the fire department, there is a grass area that they would like to extend the parking lot.
* The grass will need removed and stone laid prior to paving This will add 10 to 11 parking spaces to the lot.
* Three quotes were received with Flynn & Sons being the lowest at $27,840.
* RDC approved to pay 25% of the cost in the amount of $6,960 which would leave a balance of $20,880.
* The additional parking is needed for shift changes and if there is an emergency and extra shifts are needed to respond.
* Charlene Hall made the motion to approve the quote from Flynn & Sons and pay 75% in the amount of $20,880.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of Chapter 76 Ordinance Reduce Speen Limit-John Willams Blvd and Beech Street Roundabout-Change for East and West Traffic Travel on John Williams Blvd-Chief Terry Moore**

* John Willams Boulevard From Lincoln Ave to Beech Street-From 40MPH to 30MPH
* At Beech Street-Reduced to 15 MPH
* From Beech Street to State Road 37-From 40 MPH to 30MPH.
* Chief Moore stated that with the near completion of the roundabout at John Williams Boulevard and Beech Street, which was engineered as a 15-mph roundabout, he believes it’s appropriate to reduce the speed limit on John Williams Boulevard from Lincoln Ave to Beech Street from 40 mph to 30 mph. The speed limit would be reduced to 15 mph at Beech Street.
* As traffic approached the Beech Street roundabout, there would be new signs indicating “reduce speed ahead”. From the Beech Street roundabout to State Road 37, the amended speed limit would be reduced from 40 mph to 30 mph. These speed limits would change for east and west traffic traveling on John Williams Boulevard. With the increasing number of new businesses and traffic on John William Boulevard, he believes reducing the speed limit will help reduce traffic accidents and the severity of injuries resulting from those accidents
* Judy Carlisle made the motion to approve the request to go to the Council for approval.
* Charlene Hall seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of Baker Tilly Engagement Letter for Water Assessment Management Plan-Misty Adams**

* Misty Adams requested the board approve an engagement letter with Baker Tilly.
* Baker Tilly would complete the Financial Plan for the Water Assessment Management Plan.
* The financial plan is required for SRF funding.
* The expenditure will not exceed $25,000.
* Charlene Hall made the motion to approve the engagement letter with Baker Tilly not to exceed $25,000.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of Change Order No. 3-To Balance Quantities on the Spider Creek Force Main Project-Misty Adams**

* Misty Adams stated that this is the end of the Spider Creek Force Main Project.
* The change order is needed to balance the quantities on the project.
* It is a reduction of $25,630.89.
* Judy Carlisle made the motion to approve Change Order 3 to balance quantities on the Spider Creek Force Main Project.
* Charlene Hallseconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of Lochmueller Group Change Order No 5-Infrastruture Systems, Inc (ISI)-To Balance Quantities for East/West Sewer Project-Misty Adams**

* Misty Adams stated that this is the end of the East/West Sewer Project..
* The change order is necessary to balance the quantities on the project.
* This is a reduction of $186,093.
* The project was a new sewer line from 6th Street to O Street. The sewage from the north end that was going to the 22nd Street Lift Station is now sending it to Spider Creek to take the overflow off of M Street.
* General Motors is expected to hook onto the system at some point.
* Chalene Hall made the motion to approve Change Order No 5 to balance quantities for East/West Sewer Project.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Request Approval and Acceptance of First Due Contract Agreement-Reporting Software For Fire Department-$5,342.40 From July 31st to December 31, 2025-$12,720 Annually Beginning January 1, 2026- Chief Luke Pinnick**

* Chief Pinnick stated that the Bedford Fire Department would like to submit an updated contract for First Due, that was originally approved at the June 17th Board of Works Meeting.
* The updated contract will pro-rate the amount due for the remainder of 2025. The contract will now take effect on July 31,2025 and will be for a prorated amount of $5,342.40. Beginning on January 1, 2026, the full annual amount of $12,720 will e due. I respectfully request the Board’s approval for the Bedford Fire Department to sign the updated annual agreement with First Due.

* Judy Carlisle made the motion to approve contract agreement with First Due.
* Charlene Hall seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Approval to Sign Claims**

* Charlene Hall made the motion to approve the claims.
* Judy Carlisle seconded the motion.
* ***All votes were in favor, No one opposed, Approved.***

1. **Discussion-Mayor Craig stated that at the last meeting it was discussed the city was looking at options on an appraisal of the water utility. We are still providing the information to the potential vendors. An update will be at the next meeting.**
2. **Adjourn**

* Judy Carlisle made the motion to adjourn,
* Charlene Hall seconded the motion,
* ***All votes were in favor, No one Opposed, Passed, Meeting Adjourned***

**Board of Works & Safety 2025**

* Samuel J. Craig, Mayor \_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Judy Carlisle \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Charlene Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest: Billie Tumey \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_